

# WGBA Board Meeting Notes - Saturday, April 2, 2011

**Board Members:** Tammy Goss -- President  
Margaret Bedard - Treasurer

Marilea Blissett – Vice-Pres.  
Dawn Mansfield – Secretary

## **Discussion Items:**

- No Financials available at this meeting.
- WGBA– Non-Profit Status and the By-Laws
- FUNDRAISERS
  - 2010-2011 FUNDRAISERS (see detailed list see Secretary)
  - 2011-2012 FUNDRAISER Opportunities (to be discussed at parent mtg.)
  - Fundraiser Coordinator: 10% funds max \$200 and 2-yr term-limits
  - Fundraiser Types:
    1. Booster Club
    2. Group (after minimum expense paid, then 60/40)
    3. Individual (100%)
  - Schedule Meeting on Carlos O’Kelleys on parent involvement. Continue or not
- Define Roles& Responsibilities of Board Member and Key Coordinators:
  - 2-year term limits. (President, VP, Secretary) unless no one wants the position.
  - Treasurer: 3 years.
  - Meet Coordinator 2-year limit....1<sup>st</sup> choice...Meet Asst. Coordinator.
    - Establish Meet Committee
      - Meet Coordinator
      - Asst Coordinator
      - Hospitality
      - WGBA Corner
      - 1-Board Member
    - Timeline: 90-days, 60, 30, 2-weeks out.
  - WGBA Corner Committee: Gym and Meet(s) merchandise, Budget, Order Merchandise
  - Meet Scorekeeper/Asst. Scorekeeper: Dan needs to be trained. 2-people cross-trained.
  - General Statement on Volunteers Expectations time, \$\$, resources, gas. , etc. Non-reimbursement.
- WGBA Membership: 3 options
  1. Booster Club Patron: double annual fee
  2. Annual Membership
  3. ?
- Create Parent-Handbook::

Welcome, Summary, General Information, Mission Statement, Membership Option  
Membership Responsibilities: Meets/Fundraisers, Plan Fundraisers: Open to new ideas, How to define money use, Membership forms, Calendar of Event , and more
- Fiscal Year: June - May
  - May 1 - New gym-parents meeting
  - June 1 – ne w fiscal year
  - July – new parent orientation.
  - August – parent meeting & elections
- Printed Parent-Directory
- Next Meeting: May 7